SECRETARÍA DE RELACIONES EXTERIORES
Dirección General de Cooperación Educativa y Cultural
Dirección de Intercambio Académico
Centro de Promoción y Difusión de Becas

SRE
SECRETARÍA DE RELACIONES EXTERIORES

2012 MEXICAN GOVERNMENT SCHOLARSHIP PROGRAM FOR FOREIGN CITIZENS

APPLICATION FORM A

FOTO

ACADEMIC ACTIVITY TO BE CONDUCTED IN MEXICO

Full name of the graduate or research program: _____
Institution: _____ Level of studies: _____
Program start date: _____/_____/_____ Program end date: _____/_____/_____
Day Month Year Day Month Year
If you have already started the program:
Start date: _____ Current academic year: _____
Current GPA/Other evaluations: _____
Period for which the scholarship is requested:
_____

Supporting documentation must be attached

_____

GENERAL INFORMATION

Name: _____
Paternal Last Name Mother's Maiden Name First Name (s)
Nationality: _____

Sex: (F) (M) Date of Birth: _____/_____/_____
Year Month Day

Marital Status: Single ( ) Married ( ) Free union ( ) Divorced ( ) Other: (specify) _____

Name of spouse: _____ Nationality _____

Address: _____
Street Address

_____
City State/Province Country Zip code

Telephone (with country code): _____Office telephone: _____

Email (*): _____

(*) The Foreign Ministry may contact you officially by email.

-HANDWRITTEN APPLICATIONS WILL NOT BE ACCEPTED-

ACADEMIC COORDINATOR OR ADMISSIONS CONTACT AT THE MEXICAN INSTITUTION

Name: _____
Position:_____
Telephone:_____
Email: _____
¿Do you have another scholarship or are you applying for another scholarship for the same program or research in addition to the Foreign Ministry scholarship? Yes ( ) No ( )
From which institution: _____
Period _____

ACADEMIC INFORMATION

Bachelor's degree:_____ Grade Point Average (GPA): _____
Institution: _____Start and end dates: _____
City and country: _____

Master's degree, medical specialization or subspecialization: _____
Institution: _____Start and end dates _____
GPA: _____ City and country: _____

Doctorate: _____
Institution: _____Start and end dates: _____
GPA: _____ City and country: _____

Note: You must include your grade point average and the grading scale of the academic institution. If not on a scale of 0 to 10, indicate its equivalent on a 0 to 10 scale.

List any other degrees, indicating institution, city, country and years. Attach supporting documentation.
_____
_____
_____
_____

Languages
Native language: _____
Other languages: _____
If the native language is not Spanish, indicate proficiency in Spanish and attach supporting document issued by a language center or university.

EMPLOYMENT BACKGROUND

Are you working at this time? Yes ( ) No ( ) Institution or Company: _____
Position: _____ Start date: _____

Previous Employment
Institution or company: _____ Position: _____
Dates started and ended: _____

Specify what type of employment you will have in your country at the conclusion of the scholarship.
_____

TEACHING OR RESEARCH ACTIVITIES

Indicate the teaching activity or research that you are engaged in, the institution and dates: _____
_____
_____

RECENT PUBLICATIONS

Titles of the three most recent publications related to the planned activity (give dates): _____
_____
_____

HONORS, AWARDS AND SCHOLARSHIPS/GRANTS

Academic awards, honors, etc. received: _____
Have you previously had a Foreign Ministry scholarship: yes ( ) no ( ) Dates: _____
Academic activity: _____ Institution: _____
Other scholarships for studies or research abroad. Indicate granting institution, country where the activity was conducted and start and end dates. _____
_____

ADDITIONAL INFORMATION

Has your spouse applied for or have a scholarship to study in Mexico? yes ( ) no ( )

Períod: _____ Granting institution: _____

Economic dependents:

Relationship	Full Name	Date of Birth	Sex

If the applicant already resides in Mexico, state date of arrival: _____/_____/_____
Day Month Year

Address: _____
Street Address

_____
City State/Province Country Zip Code

Telephone (with country code): _____ Cellular phone: _____
Email: _____
Specify what type of visa is held and expiration date: _____

IN CASE OF EMERGENCY, NOTIFY:

Name: _____
Relationship: _____ Country: _____
Telephone (include country and area codes):_____
Fax: _____ Email: _____
Address: _____

ACCEPTANCE

I accept the terms and conditions of the 2012 Foreign Ministry Scholarship Program for Foreign Citizens, which include the *Terms and conditions for Recipients of the Foreign Ministry Scholarships.*

_____ _____

Signature of the Applicant **Place and Date**

Important Note: The information contained in this application will be verified by the Foreign Ministry. The inclusion of false information is grounds for cancellation of the application.

OFFICIAL NOMINATION OF THE CANDIDATE BY HIS/HER GOVERNMENT*

THE GOVERNMENT OF _____

OFFICIALLY NOMINATES _____

AS ITS CANDIDATE FOR A SCHOLARSHIP FROM THE MEXICAN GOVERNMENT, THROUGH THE MINISTRY OF FOREIGN AFFAIRS.

NAME OF THE NOMINATING OFFICIAL:

_____

POSITION: _____

INSTITUTION: _____

ADDRESS: _____

TELEPHONE: _____

EMAIL: _____

_____ _____

SIGNATURE **PLACE AND DATE**

_____

INSTITUTIONAL SEAL

* An official communication from the institution responsible for scholarships in the candidate's country can be submitted instead of this format.

2012 MEXICAN GOVERNMENT SCHOLARSHIP PROGRAM FOR FOREIGN CITIZENS

The following documents must be submitted with Application Form A 2012 *

1. Official nomination by the candidate's government on the form provided at the end of this application, or via an official communication from the institution responsible for scholarships in the candidate's country.
2. Acceptance letter to the academic program, indicating the length of the program and start and end dates, or proof that the acceptance is being processed, on official letterhead and signed by the corresponding official from the receiving Mexican institution.
   Emails are only accepted as contact information and are not considered when awarding scholarships.
3. Letter stating the applicant's reasons for wanting to study or conduct research in Mexico, and how the candidate intends to apply the studies or research in his/her home country if awarded the scholarship.
4. Curriculum vitae (*) with copies of supporting documentation related to the academic activity for which the scholarship is requested.
5. Copy of the Bachelor's and/or Master's and/or PhD degree, as appropriate(*).
6. Copy of undergraduate and/or graduate transcripts, as appropriate, with the cumulative grade point average (GPA). If not indicated on the transcript, attach a separate certificate indicating the cumulative GPA.(*).
7. For doctoral research, attach an official academic document indicating that the candidate is enrolled in a doctoral program.(*).
8. Applications for postdoctoral fellowships must be accompanied by documentary proof of the candidate's PhD degree.
9. Copy of birth certificate(*).
10. Recent medical certificate, stating whether or not the candidate has any infectious-contagious diseases, issued by a public institution.(*).
11. Proof of proficiency in Spanish(*). If Spanish is not the candidate's native language, it is suggested that he/she takes the examination of the *Centro de Enseñanza para Extranjeros (CEPE)* of the *Universidad Nacional Autónoma de México (UNAM)*, tel. (762) 622 3410, fax (762) 622 0124, website: www.cepe.unam.mx
12. Eight recent photographs (not scanned or digital), 3 cm x 3 cm: one affixed to the scholarship application form. The other seven should be submitted with the candidate's name and nationality on the back.

IMPORTANT NOTES

- Use application form A 2012. Formats from previous years are invalid.
- *The documentation must be submitted in the order listed above, in a folder with dividers and clips so that no documents are lost. Incomplete files will not be considered.*
- **Documents marked with an asterisk (*) must be accompanied by a simple translation into Spanish if the original is in another language.**
- *Do not submit the originals of the academic documents, thesis or any other important document. The files of all candidates not awarded scholarships will be destroyed.*
- *Scholarships are not given for preparatory courses, distance learning (virtual classes) or direct doctorates (combined master's/doctorate programs). The maximum duration of a doctoral scholarship is three years. Scholarships given exclusively for a research project cannot begin the project either in January or December, nor finish it in December.*
- **If awarded a scholarship, the recipient must contact the receiving Mexican academic institution to determine which academic documents must be legalized or need an apostille before traveling to Mexico and, if their studies must be revalidated, which documents must be submitted to do so.**